Avaya IPO Essential
Flexible Call Forwarding of an Extension
Telquest Tech Support

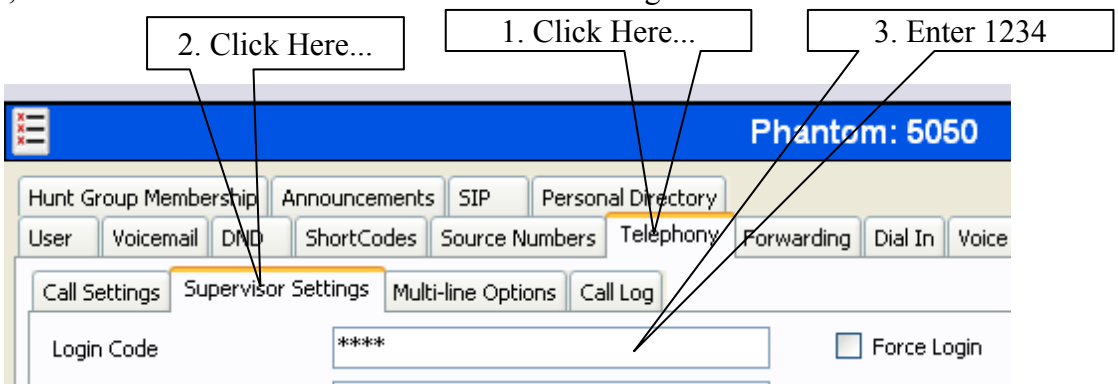
Step 1, create a Phantom User and call it 5050

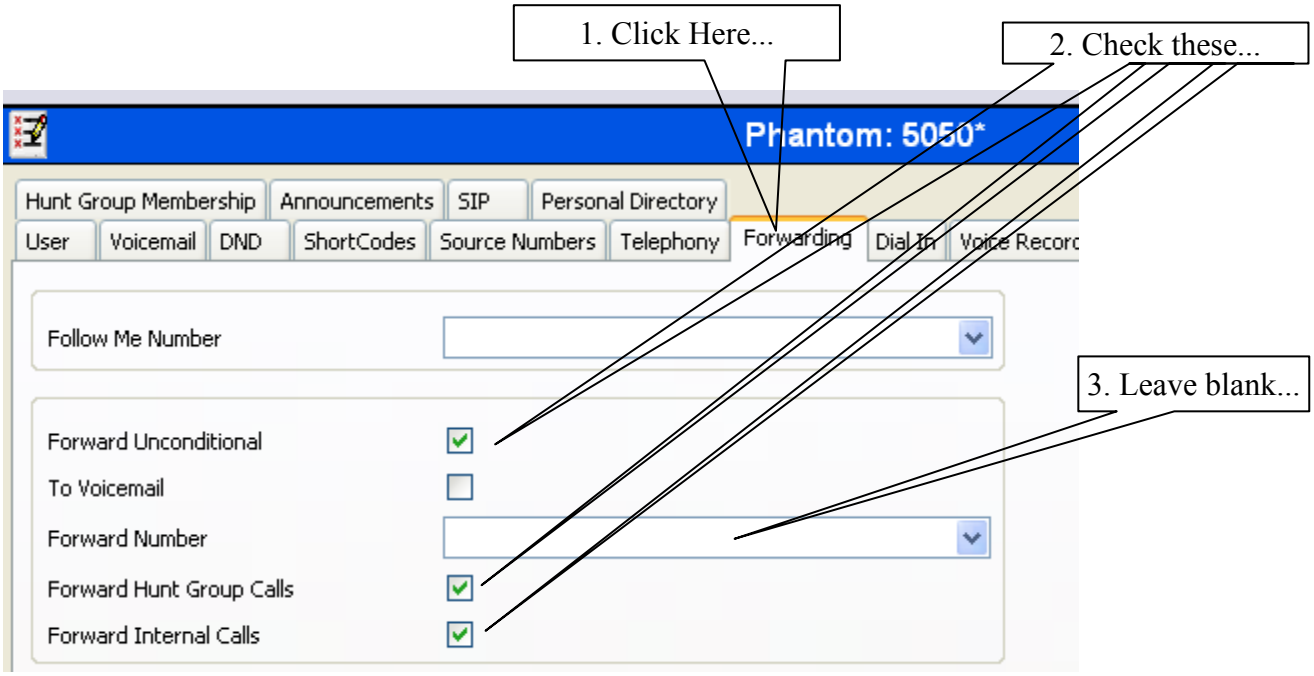
Step 2, use the Extn Login Short Code (*35*N#) to change the extension number of any phone to Extn5050.

Step3, use a Short Code I created to enter a variable Forward Number for Extn5050 from that phone.

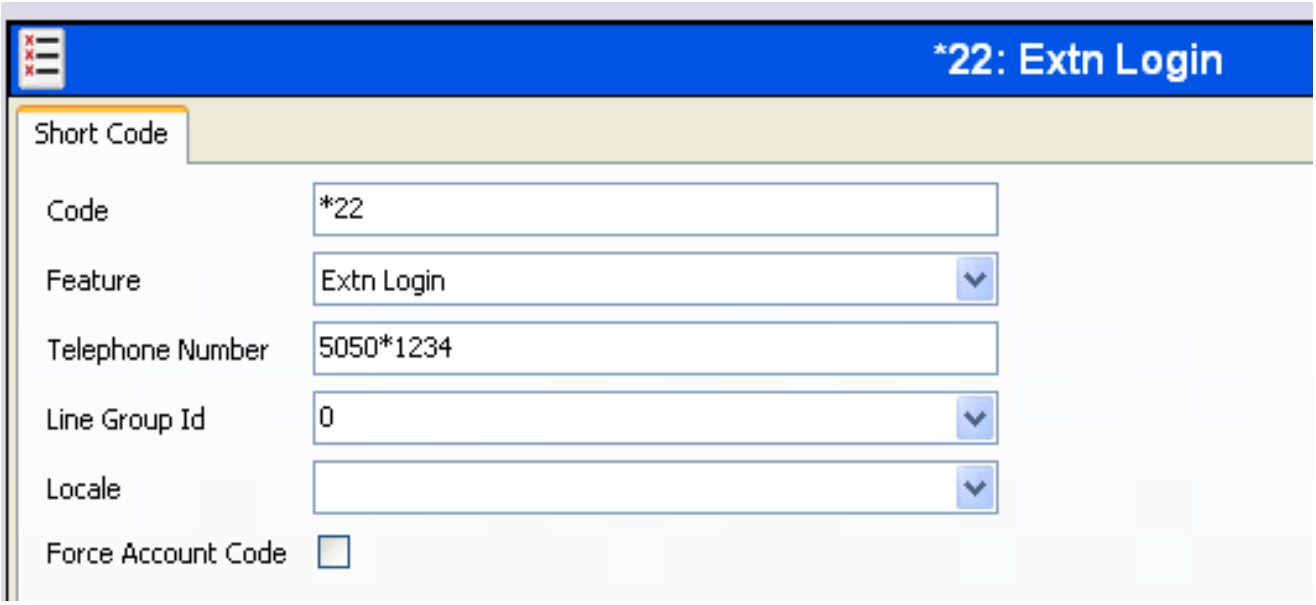
Step 4, return the phone that was used to its original extension number.

First, create a new User 5050 and then do the following:





Create a new Short Code exactly like this:



Be sure to OK your changes on each page and then use the Blue Floppy Disc Icon to send your configuration to the IP Office system.

Now you should be able to go to any telephone, select an Appearance Button (a=, b=) and dial *22 (STAR 2 2) and that phone now becomes Extn5050.

Now, as Ext 5050, when you select an Appearance Button you will hear what sounds like a Busy Signal as your dial tone.

Now dial *07* plus the telephone number you want the calls for Extn5050 to go to, followed by a #.

Example: To send calls to 1 212 2351234
Dial *07 * 9 1 212 2351234 # (I spaced the characters out for clarity)
You will hear a Double Beep as confirmation

Example: To turn Off the Call Forwarding
Dial *07 * #
You will hear a Double Beep as confirmation

To restore the extension from 5050 to its original extension number, dial *36 (STAR 36)
You will hear a Double Beep as confirmation